

**Board of Public Works and Safety
Regular Meeting Minutes
July 18, 2016**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O’Sullivan, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Commissioner Brett Jones, Clerk Treasurer Jayne Rhoades, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the Pledge of Allegiance.

Announcements & Public Comments

Marty Williams Executive Director of Discover Downtown Franklin thanked everyone for their help with the event “Smoke on the Square”.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held June 20, 2016
2. Board of Works Claims.
 - Pension Payroll in the amount of \$57,341.49
 - Regular Payroll in the amount of \$407,634.12
 - #062216 RDC Contracts/Utilities in the amount of \$286,462.26
 - #062516 Sewer Utilities in the amount of \$10,167.64
 - #062416 BOW Contracts/Utilities in the amount of \$141,831.29
 - #070116 Clothing Allowance in the amount of \$37,200.00
 - #070216 BOW Contracts/Utilities in the amount of \$79,300.23
 - #070416 Sewer Utilities in the amount of \$14.76
 - Regular Payroll in the amount of \$397,635.71
 - #071716 Sewer Utility General Obligations in the amount of \$40,202.11
 - #071816 BOW General Obligations in the amount of \$74,386.30
 - Benefit Time Paid Out in the amount of \$14,570.79
 - #070816 RDC Contracts/Utilities in the amount of \$200,166.95
 - #070916 Sewer Contracts/Utilities in the amount of \$60,887.80
 - #070816 BOW Contracts/Utilities in the amount of \$22,194.86
 - #071516 BOW Contracts/Utilities in the amount of \$166,822.47
 - #071616 Sewer Contracts/Utilities in the amount of \$631.18

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

Request Award of Bid for Fire Truck - Fire Chief Dan McElyea thanked the three companies; KME, Spartan & Smeal that turned in bids for the fire truck. Chief McElyea stated that he would like to award the bid to KME which was the lowest most responsive bid at \$607,926.00. Mr. Swinehamer made a motion to approve this bid subject to financing, seconded by Mayor McGuinness. A voice vote was taken with all members stating aye. The motion carried.

New Business

Request Closures of North Main (Jefferson St. to King St.), East Court St., and West Court St., July 22nd for Classic Car Cruise-In/Car Show - Tara Payne of Discover Downtown Franklin came forward, and stated this is the same request as last year for street closures for the Classic Car Show from 5:00 p.m. to 10:00 p.m. on July 22nd. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Closure of State Street for Annual Compass Park Festival & Parade on September 11, 2016 - Executive Director Mike Spencer of the Masonic Home came forward, and stated this was an annual event, but this year they are celebrating their 100th year. Mr. Spencer stated they would like to have the south bound lane of State Street closed for this event from the southernmost drive to the northernmost drive of the Masonic Home from 1:00 p.m. to 4:00 p.m. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. It was discussed that signage will be put up to notify motorists. A voice vote was taken with all members stating aye. The motion carried.

Request Police Presence for Traffic Control for Charity Ride - Indiana Masonic Riders Association Widows Sons Gatekeepers Chapter - August 20, 2016 - Richard Carter came forward and stated they are requesting police guidance from Fairground Street to Jefferson Street turning onto Jefferson Street to Nineveh Road. They will be leaving the fairgrounds at 11:00 a.m. Police Chief would be easier to go to King Street and then south on US 31, and follow the traffic lights. Mayor McGuinness made a motion to approve subject to communication with the Police Department, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request to Allow Parking in the Right-of-Way on Depot Street - Danny Causey, Franklin Heritage, Inc. came forward and passed out information to the Board, and explained his request. Mr. Causey stated that the area in question is by Madison Street Salvage, and they would like to allow parking in the Right-of-Way on Depot Street to match what the City has done on Crowell

Street with a total of 22 parking spots. Mr. Causey stated the zoning states that they would need signs stating parking is for Madison Street Salvage & Salvage Sisters only for fifteen parking spots. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Permission to Block Alley Between Bob Schofield House and 49 E Madison for Boom Crane to Lift HVAC Unit on to Roof of the Artcraft - Rob Shilts of Franklin Heritage came forward and explained this is the final phase of the HVAC project for the Artcraft. Mr. Shilts stated they would need to block this alley in order to lift the HVAC unit onto the roof of the building. This project is scheduled for next Tuesday, July 26th weather permitting, and work would be from 7:00 a.m. to 5:00 p.m. Mayor McGuinness made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried. Mr. Barnett stated that there is an issue with people parking in this alley, and wanted to make the Board aware of this issue, and would like himself & Street Commissioner Jones to come back with a report on how to solve this issue.

Board of Works Budgetary Resolution No.: 16-01 A Budgetary Resolution Authorizing an Additional Appropriation in the amount of \$475,085.00 match for Roaring Run Grant From MS4 Funds – City Engineer Travis Underhill stated that this is for work to recondition the Roaring Run Drain starting at Jefferson Street, project came in higher than the grant award was. We need to make sure funds are available. Mr. Underhill stated that the contractor that was the lowest most responsive was around one million dollars cheaper than the next bidder. A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Board of Works Resolution No.: 16-07 A Resolution Approving a Real Estate Transfer from the Franklin Redevelopment Commission to the City of Franklin - Community Development Director Krista Linke stated this is for four properties on East Wayne Street: 45, 49, 51 & 55 East Wayne Street are currently owned by the Redevelopment Commission (RDC), and they are transferring these properties to the City. City Attorney Gray stated that she had conferred with counsel for the Redevelopment Commission (RDC) and it was decided that these properties should be titled in the name of the City since it will be used for a city parking lot. Mr. Swinehamer made a motion to accept the properties on E. Wayne Street subject to approval of RDC, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Approval to Ratify Johnson County Fair Parade Route Held on July 16, 2016 – A discussion was held. Mr. Swinehamer made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Acceptance and Execution of Storm & Sanitary Sewer Inspection Service Agreement and Earthwork & Paving Inspection Service Agreement Related to

Cumberland Trace, Section 1 (PC 2016-09) - Senior Planner Joanna Myers stated this is to request acceptance and execution of Storm & Sanitary Sewer Inspection Service for Cumberland Trace, Section 1. A discussion was held. Mayor McGuinness made a motion to approve, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

Request Acceptance and Execution of Storm & Sanitary Sewer Inspection Service Agreement, Earthwork & Paving Inspection Service Agreement and Platover Easements Related to Heritage, Section 8 (PC 2016-10) - Senior Planner Joanna Myers stated this was to request acceptance and execution of Storm & Sanitary Sewer Inspection Service & Platover Easements for Heritage Section 8. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Revised Railroad Pedestrian Trail Crossing Agreement - City Attorney Lynn Gray stated this was discussed at a special meeting, and at that time there were issues with the agreement. Ms. Gray stated that the railroad has provided a revised pedestrian trail crossing agreement at this time. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Other Business

Request to File Liens on Unkempt Property – A discussion was held regarding one of the properties listed to be lienied. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Department Reports / Staff Reports

Police Chief Tim O’Sullivan talked about this weekends “National Night Out” event. This is an event set for the public to meet and mingle with the police officers and K9 units. Chief O’Sullivan stated that the pool would be open and many events will be going on in order for the public to interact with the police officers. Mr. Swinehamer stated that this is a good opportunity for the public to thank the police for their service. A discussion was held.

Community Development Director Krista Linke stated that there would be a Redevelopment Commission (RDC) meeting tomorrow morning at 8:00 a.m.

Street Commissioner Brett Jones stated that he thinks we need to remove the property at I65 & St. Rd. 44 from the unkempt property list. Mayor McGuinness made a motion to remove this from the lien list, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion carried.

City Engineer Travis Underhill stated that last week INDOT received bids on the improvements on Jefferson Street from US31. Mr. Underhill stated that there were three bids received with the lowest being Dave O’Mara Contractors.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:45 p.m.

Respectfully submitted,

Jayne Rhoades, Clerk-Treasurer
Enrolled: 7/20/2016

Joseph McGuinness, Mayor

Attest:

Jayne Rhoades, Clerk-Treasurer